



## Katalin Gál

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**Address:** Primariei 36, Oradea, Romania (Work)

### WORK EXPERIENCE

#### **PROJECT MANAGER WITHIN THE PROJECT – PPP PROIECT DE PRACTICA PARTIUM, SMIS CODE 312360 (EDUCATION AND EMPLOYMENT PROGRAM) – PARTIUM CHRISTIAN UNIVERSITY – PARTIUM CHRISTIAN UNIVERSITY – 01/12/2024**

– Current – ORADEA, ROMANIA

- Overall coordination of the project, including project management activities;
- Management of notifications and addenda to the financing contract;
- Training of experts in the field of non-discrimination, respectively verification of their compliance with the principle of non-discrimination;
- Ensuring the achievement of the indicators assumed within the project;
- Representation of the project in relation to the Managing Authority/Intermediate Body (MA/IB);
- Management of project activities to ensure alignment of project results with the initial objectives of the organization;
- Risk management;
- Verification and approval of progress and final reports, as well as pre-financing/reimbursement/payment requests prepared by the Financial Officer;
- Verification and approval of reports submitted by experts involved in the project;
- Strategic and operational decision-making regarding the project;
- Ensuring overall monitoring of the project;
- Preparation of the project's sustainability.

#### **TRAINING PROGRAM COORDINATOR WITHIN THE PROJECT CODE 1345548042, TITLED: DIGITALIZATION OF PARTIUM CHRISTIAN UNIVERSITY – PARTIUM CHRISTIAN UNIVERSITY – 01/07/2022 – Current – ORADEA, ROMANIA**

- Collecting data on professional training suggestions in the field of digitalization
- Evaluating the collected data
- Organizing professional training sessions aimed at developing digital skills for students and teaching staff

#### **COORDINATOR OF THE PARTIUM CENTER FOR EXCELLENCE AND CAREER GUIDANCE – WWW.PARTIUM.RO –**

01/2019 – Current – ORADEA, ROMANIA

**Address:** Primariei 36., Oradea, Romania | **Website:** [www.partium.ro](http://www.partium.ro)

- Talent management
- Organizing career guidance activities
- Maintaining relationships with economic sector actors
- Enhancing PCU's relations with regional stakeholders
- Organizing training sessions and workshops for teaching staff on talent management and career guidance

#### **ASSISTANT PROFESSOR – PARTIUM CHRISTIAN UNIVERSITY, DEPARTMENT OF HUMAN AND SOCIAL SCIENCES –**

02/2015 – Current – ORADEA, ROMANIA

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- Teaching activities in higher education: General Sociology, Research Methodology in Social Sciences, Sociology of Social Problems, etc.
- Research fields: Informal economy, grey economy, social economy, youth employment and labor market integration
- Responsible for organizing specialized internships within the department for sociology students
- Scientific Secretary: responsible for monitoring scientific activities within the department

<https://partium.ro/hu/szemely/dr-gal-katalin>

**ASSOCIATE LECTURER – PARTIUM CHRISTIAN UNIVERSITY – 10/2014 – 02/2015 – ORADEA, ROMANIA**

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- Teaching activities in higher education: General Sociology, Research Methodology in Social Sciences, Sociology of Social Problems, etc.
- Research fields: Informal economy, grey economy, social economy, and the situation and integration of youth in the labor market.

**PRINCIPAL ADVISOR – MINISTRY OF REGIONAL DEVELOPMENT AND PUBLIC ADMINISTRATION, CLUJ TERRITORIAL OFFICE – 11/2012 – 10/2014 – CLUJ NAPOCA, ROMANIA**

**Website:** [www.mdrap.ro](http://www.mdrap.ro)

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- Technical, administrative, financial, and physical verification of all projects implemented by Romanian partners within European territorial cooperation programs funded by ENPI.
- Verification of reimbursement requests and supporting documents from Romanian partners in projects implemented under European territorial cooperation programs.
- Verification of the eligibility of expenses incurred and declared within projects funded by territorial cooperation programs, in accordance with EU and national legislation and internal working procedures, and establishing eligible expenses while ensuring the accuracy of amounts.
- Conducting on-site visits for projects carried out by Romanian partners in European territorial cooperation programs.
- Field verification of compliance with publicity rules and project visibility, as well as adherence to national and EU legislation regarding environmental protection and equal opportunities, with accountability for the results of the checks.
- Ensuring that potential beneficiaries are informed about the first-level control conducted within these programs.

**VISITING UNIVERSITY ASSISTANT PROFESSOR – PARTIUM CHRISTIAN UNIVERSITY – 02/2012 – 02/2013 – ORADEA, ROMANIA**

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Teaching activities in higher education.

**PROGRAMME DIRECTOR – S.C. ENVICON S.R.L. – 07/2012 – 11/2012 – SATU MARE, ROMANIA**

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- Management of contracted projects in the field of environmental protection
- Preparation of bidding documentation
- Project management
- Identifying new projects
- Identifying potential partners and managing partnerships in environmental protection and projects funded by European funds
- Consulting services in the field of environmental protection and European-funded projects
- Preparation and management of the implementation of European-funded projects
- Development of research and studies

**DIRECTOR – OI POS MEDIU, MINISTRY OF ENVIRONMENT AND FORESTS – 08/2011 – 06/2012 – CLUJ NAPOCA, ROMANIA**

**Website:** [www.mmediu.ro](http://www.mmediu.ro)

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- Management of the activity of the OI POS Environment in Cluj-Napoca: organization, guidance, control, leadership, and accountability for the entire activity of OI POS Environment
- Managing projects funded by POS Environment in the North-West Region, in sectors such as water - wastewater, waste management, rehabilitation of historically polluted land, district heating, nature protection, and flood protection
- Coordinating the evaluation of projects and the technical-financial monitoring of ongoing projects
- Coordinating information and publicity activities regarding the implementation of POS Environment in the North-West region
- Strengthening and expanding partnerships in the planning process and throughout all phases of POS Environment implementation at the North-West region level
- Promoting community operations and programs, informing the general public, potential beneficiaries, and any interested parties to highlight the role of the EU, funding opportunities from EU funds, and ensuring transparency in the implementation of POS Environment and related projects
- Coordinating the development of the Annual Implementation Plan and the Annual Communication Plan and ensuring its implementation at the North-West region level
- Coordinating the organization of information sessions to promote POS Environment regionally

**ADVISOR – OI POS MEDIU, MINISTRY OF ENVIRONMENT AND FORESTS** – 03/2011 – 08/2011 – CLUJ NAPOCA, ROMANIA

Website: [www.mmediu.ro](http://www.mmediu.ro)

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- Activities related to technical assistance
- Activities related to human resource management
- Development and implementation of the Action Plan and the Integrated Action Plan
- Implementation of the Human Resources Strategy, the Professional Training Strategy, and the Annual Training and Professional Development Plan
- Coordination and monitoring of professional development activities at the regional level

**ADVISOR – MINISTRY OF REGIONAL DEVELOPMENT AND TOURISM, CLUJ TERRITORIAL OFFICE** – 01/2009 – 03/2011 – CLUJ NAPOCA, ROMANIA

Website: [www.mdrt.ro](http://www.mdrt.ro)

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- Participation in site visits during the pre-contractual stage of projects funded by the Regional Operational Program
- Conducting monitoring visits during the project implementation period
- Collecting data and information on project progress and identifying potential issues
- Conducting ex-post monitoring visits to verify project sustainability, ensuring compliance with the provisions of Article 57 of Regulation (EC) No. 1083/2007
- Participation in promotional and training events regarding the Regional Operational Program
- Monitoring media coverage and events organized at the level of the North-West development region (seminars, conferences) related to Structural and Cohesion Funds
- Participation in working meetings

**CHIEF OF STAFF - SECRETARY OF STATE CABINET – MINISTRY OF DEVELOPMENT, PUBLIC WORKS, AND HOUSING** – 04/2008 – 12/2008 – BUCUREȘTI, ROMANIA

Website: [www.mdlpl.ro](http://www.mdlpl.ro)

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- Ensuring the functionality of the office and effectiveness in relationships with public administration and civil society
- Coordinating the activities of advisors, assistants, secretaries, and couriers within the office
- Developing and presenting relevant summaries regarding the activities of the Ministry of Development, Public Works, and Housing to the official
- Collaborating with the Secretary-General of the ministry, deputy secretaries-general, senior public officials, public managers, and the minister's chief of staff to address current tasks
- Reviewing materials resulting from the activities conducted within the office

**ADVISOR - SECRETARY OF STATE CABINET – MINISTRY OF DEVELOPMENT, PUBLIC WORKS, AND HOUSING** – 06/2007 – 04/2008 – BUCUREȘTI, ROMANIA

Website: [www.mdlpl.ro](http://www.mdlpl.ro)

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- Conducting or participating in studies, evaluations, and syntheses related to the specific activities of the Ministry of Development, Public Works, and Housing, within teams from the ministry or organized in Parliament, the Government, or other ministries
- Reviewing materials resulting from activities conducted within the office
- Ensuring the official is informed about potential solutions to issues raised by foreign representatives and other individuals received in audience, collaborating with other departments within the ministry in this regard
- Carrying out activities specific to the field of work in accordance with the provisions of the Organization and Functioning Regulation of the Ministry of Development, Public Works, and Housing

**REFERENT – SCHOOL FOUNDATION** – 01/2007 – 05/2007 – CLUJ NAPOCA, ROMANIA

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Implementation of the scholarship program dedicated to university professors, funded by the Government of Hungary.

**REFERENT – SCHOOL FOUNDATION** – 09/2004 – 10/2006 – CLUJ NAPOCA, ROMANIA

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Implementation of the scholarship program dedicated to university professors, funded by the Government of Hungary.

**RESEARCH COORDINATOR – CENTER FOR INTERETHNIC RELATIONS RESEARCH** – 11/2006 – 12/2006 – CLUJ NAPOCA, ROMANIA

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Employers:

- Metro Media Transylvania
- Center for Interethnic Relations Research
- Max Weber Research Center
- La Brea Foundation
- Babeş-Bolyai University
- Desire Foundation
- Impuls XXI Foundation

● **EDUCATION AND TRAINING**

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03/2013 Cluj Napoca, Romania

**PHD IN SOCIOLOGY** Babeş-Bolyai University, Doctoral School of Sociology

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2005 – 2012 Cluj Napoca, Romania

**PHD STUDENT** Babeş-Bolyai University, Doctoral School of Sociology

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2005 – 2009 Budapest, Hungary

**PHD STUDENT** Eötvös Loránd University, Budapest, Doctoral School of Sociology

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2004 – 2005 Cluj Napoca, Romania

**MASTER'S DEGREE - SOCIOLOGICAL FOUNDATIONS OF PUBLIC POLICIES** Babeş-Bolyai University

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09/2004 Cluj Napoca, Romania

**CERTIFICATE OF PARTICIPATION** National School of Statistics

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2000 – 2004 Cluj Napoca, Romania

**BACHELOR'S DEGREE - SOCIOLOGY** Babeş-Bolyai University

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1995 – 2000 Odorheiu Secuiesc, Romania

**HIGH SCHOOL DIPLOMA** "Benedek Elek" Pedagogical Highschool

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● **LANGUAGE SKILLS**

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Mother tongue(s): **HUNGARIAN**

Other language(s):

	UNDERSTANDING		SPEAKING		WRITING
	Listening	Reading	Spoken production	Spoken interaction	
<b>ROMANIAN</b>	C2	C2	C2	C2	C2
<b>ENGLISH</b>	B2	B2	B1	B1	B1
<b>GERMAN</b>	A2	A2	A1	A1	A1

*Levels: A1 and A2: Basic user; B1 and B2: Independent user; C1 and C2: Proficient user*

● **SKILLS ACQUIRED IN THE WORKPLACE**

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**Skills Acquired in the Workplace**

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- Experience in education and research
- Experience in the development, evaluation, implementation, and monitoring of projects funded by European funds
- Experience in various organizations (public administration, private sector, and non-governmental sector)

## ● **COMMUNICATION AND INTERPERSONAL SKILLS**

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### **Communication and interpersonal skills**

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- Excellent communication skills developed during my work as an advisor/Chief of Staff to the Secretary of State.
- Ability to work in a team developed during my undergraduate and postgraduate studies (collaborative projects in groups of 2-3); also enhanced through professional activities by participating in various working groups as an advisor/Chief of Staff to the Secretary of State and as an advisor on the Regional Operational Program.
- Intercultural relationship skills acquired as a sociologist, with numerous opportunities and situations in various research projects, conferences, seminars, etc.
- Counseling skills developed during my professional career.

## ● **ORGANISATIONAL SKILLS**

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### **Organizational Skills**

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- Leadership abilities developed during the tenure as Chief of Staff to the Secretary of State and as Director of the Intermediate Body POS Environment in Cluj-Napoca
- Organizational skills demonstrated through the organization of numerous events, trips, delegations, conferences, and official visits as an advisor/Chief of Staff to the Secretary of State and as a PhD candidate
- Project management and organizational management skills acquired through training and experience as Director of the Intermediate Body POS Environment in Cluj-Napoca